

**MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5
NOTICE OF PUBLIC MEETING**

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a **PUBLIC MEETING** of the Board of Emergency Services Commissioners of Medina County Emergency Services District No. 5 on April 20, 2023, at 6:00 p.m., at the Natalia Volunteer Fire Department 211 Pearson St., Natalia, Texas.

The following agenda items will be considered, and action taken as appropriate:

1. **Call to order and establish a quorum.**
2. **Public Comments:** *(Any individual may make a presentation relevant to the business of the District of not more than three (3) minutes to the Board, after executing the proper form, obtained from the Secretary).*
3. **Reading and approval of the minutes of the previous meeting.**
4. **Report of Service Providers in District:** Consider, Discuss and Possible Action
 - A. Report and presentations from Lytle Volunteer Fire Dept.
 - a. Inform and requests.
 - B. Report and presentations from Natalia Volunteer Fire Dept.
 - a. NVFD Recruit and Retention report.
 - b. Inform and requests.
5. **President's Report:** Inform, Consider, Discuss and Possible Action
 - A. SUT Election status.
 - a. Discussion on Townhall meeting.
 - B. New grant apparatus update.
 - C. Member Health Benefits.
6. **Treasurer's Report:** Inform, Consider, Discuss and Possible Action
 - A. QuickBooks reports of accounts and presentation of spreadsheet.
 - B. Administrative requests
 - C. Payments
 - D. MCESD/ NVFD audit prep.
7. **Secretary's Report:** Inform, Consider, Discuss and Possible Action
 - A. SUT handouts.
 - B. Requests for discussion items to be added to next month's agenda.
8. **Adjourn.**

COPY

Posted
HOUR 8:00AM

APR 14 2023

GINA CHAMPION
County Clerk, Medina County, TX
By Gina Champion Deputy

I, Elizabeth K. Cargile, Secretary for MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5 do hereby certify that this regular meeting notice, was delivered to the Medina County Clerk for posting, a copy was also posted on the bulletin board at the meeting location and online at <https://esd5.medina.tx.us> Said notices remained so posted continuously for a minimum 72 hours preceding the scheduled time of said meeting in compliance with Texas Government Code 551.043.

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COMMISSIONER FOR MEDINA COUNTY EMERGENCY DISTRICT NO. 5

For information or questions regarding this agenda or meeting, please call 830-665-6208
The MCESD:5 Reserves the right to adjourn into closed session at any time during the course of the meeting to discuss any of the matters listed above should such action be necessary as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney) Code 551.074 (Personnel Matters) or 551.087 (Economic Development) and any other provision under Texas Law that permits this governmental body to discuss a matter in a closed session.

MEDINA COUNTY EMERGENCY SERVICES

DISTRICT NO. 5

Regular Meeting Minutes for

April 20, 2023

1. CALL TO ORDER AND ESTABLISH QUORUM:

Vice-President Sanchez called the meeting to order at 6:02 p.m. A quorum was established with Assistant Treasurer Cathy Gonzalez, and Secretary Cargile present, President Manuel Rodriguez arrived at 6:10 pm.

2. PUBLIC COMMENTS:

None

3. READING AND APPROVAL OF MINUTES:

The Commissioners read the minutes and were approved.

MOTION: Commissioner Sanchez moved to adopt the minutes, seconded by Commissioner Cargile being no discussion, motion passed unanimously.

4. REPORT FROM SERVICE PROVIDERS:

A. Report and Presentations from LVFD- Chief Roger Garcia was present for questions, packet was received and forwarded to the BOESC, hard copy on file. Contracts were signed.

a. Request-PPE quotes submitted from Metro Fire in the amount of and invoices via email.

B. Report and Presentations from NVFD-Asst. Chief Gilbert Rodriguez was present for questions, packet was received and forwarded to the BOESC, hard copy on file. Contracts was signed.

a. Inform and request-Licensed NG installer has completed the gas lines necessary to run the generators at Station #1 & #2. The Generac generators were approved on June 17, 2021. (See Minutes).

Asst. Chief Cargile informed the board that the NVFD has gone out for bids to remodel station #1 to accommodate an office for ESD #5, but everyone is higher than Quality Renovators; because Commissioner Cargile is co-owner, she has recused herself from this discussion.

MOTION: Commissioner Gonzalez moved to get legal advice from attorney Ken Campbell as to whether this could pose a conflict of interest, second by Commissioner Sanchez; discussion-the BOESC direct Commissioner Cargile to speak with legal counsel and explain the situation and receive advice for May meeting.

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Further information – diesel engine has depreciated to \$0.00,

MOTION: Commissioner Cargile moved that the engine be sold for scrap or disposed of and for the NVFD to report back. Second by Commissioner Sanchez, being no discussion, motion passed unanimously.

5. REPORT FROM PRESIDENT:

- A. SUT election contract has been signed and is prepared to be placed in the Devine Newspaper.
 - a. No one from the general public attended the townhall, Commissioner Cargile, Asst. Chief Greg Cargile, President Martin and Vice President V. Potter with ESD's #4 & Chief of ESD #2 and some members were all present.
- B. New Apparatus update-none.
- C. NFPA required physicals is postponed until July meeting.

6. TREASURER'S REPORT:

- A. Financial reports were delivered to the BOESC, all tax revenue and expenses are itemized on the Excel spreadsheet. QuickBooks report is included. The Chief Appraiser was present at the NISD meeting where she informed that the average appraisal value will be increasing by 20%.
- B. None
- C. Payments and compensation.

<i>Payable to:</i>	<i>For:</i>	<i>Amount</i>	<i>ck#</i>
METRO FIRE,	PPE	\$9,723.00	919
TP & C	gas lines station #1	7,560.00	920
TP & C,	gas lines station #2	4,320.00	921
Security State Bank	Station #2 mortgage	\$18,404.00	922
TX Assoc. Counties	CIRA-website	1,550.00	923
BAJB,	legal fees	525.00	924

MOTION: Secretary Elizabeth Cargile moved to make the payments due for this month, second by Vice-President Maria Sanchez, being no discussion; motion passed unanimously.

- D. Audit submission for the ESD and NVFD are in process.
- E. The 2022 FY, complete based on final revenue amounts from the MCTO.

7. SECRETARY'S REPORT:

- A. The opportunity for required online training for ESD Commissioner's is available on the SAFE-D website.

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- B. Secretary Cargile had the “What is an ESD” pamphlets printed and has folded them all, to pass out to the eligible voters in District #5 to encourages votes in favor of the SUT tax election, fellow Commissioner’s and VFD’s will also pass out pamphlets.
- C. ITEMS FOR DISCUSSION AT NEXT MONTH’S MEETING.
 - a. Station #1 bids on remodel.
 - b. Canvas of SUT election.

8. ADJOURNMENT:

Commissioner Cargile moved to adjourn the meeting without objection, being none, the meeting was adjourned at 6:37 p.m.

Respectfully submitted,



Elizabeth K. Cargile, Secretary

Approved by _____

